

EMPLOYER SERVICES

**WORKFORCE NEW YORK
BUSINESS SERVICES UNIT
716 -851-2750**



RECRUITMENT ASSISTANCE

A computerized job listing system that matches qualified job seekers with employer job openings. Links to the Internet & partner Workforce Development agencies provide maximum exposure of job openings to the widest possible pool of candidates.

Contact: **Job Bank Unit**
NYS Department of Labor
716 851-2694
716 851-2702 (Fax)
OR
Chautauqua Works
716 661-9553 (Jamestown)
716 366-9015 (Dunkirk)
Erie County WDC
716 819-9845
Niagara County E & T
716 278-8140

HUMAN RESOURCE CONSULTING

Consultations and on-site analysis to assist employers with personnel issues such as job descriptions, turnover problems, absenteeism, employee handbooks.

Contact: **NYS Department of Labor**
Western Regional Office
716-851-2750
Nancy A Crosby

THE INTERNET

The Department of Labor's web site offers a wide range of data for employers and job seekers alike. Information on Unemployment Insurance, Laws Affecting Employers & Workers, Jobs and Career Resources are among this ever-expanding source of information. Links to **AMERICA'S JOB EXCHANGE** (a nation-wide system) and other recruitment sites provide maximum exposure of job openings to a vast pool of candidates.

Visit us at: www.labor.state.ny.us

WORKFORCE DEVELOPMENT & TRAINING

A service to help employers design apprenticeships and on-the-job training programs.

Contact: **Workforce Development**
NYS Department of Labor
716-851-2724

LABOR MARKET INFORMATION

Information on labor market conditions, employment trends, wage comparisons for WNY and New York State.

Contact: **Research & Statistics Unit**
NYS Department of Labor
716- 851-2743
John Slenker

EQUAL OPPORTUNITY DEVELOPMENT

Information and assistance regarding EEO issues such as pre-employment interviews, sexual harassment, cultural diversity and Americans with Disabilities Act.

Contact: **Equal Opportunity Development**
NYS Department of Labor
716-851-2768
Helen Cullinan Szvoren

NYS LABOR LAWS

Information regarding minimum wage, hours of work, employment of minors, payment of wages and other provisions of the NYS Labor Law.

Contact: **Division of Labor Standards**
NYS Department of Labor
65 Court St.; Room 401
Buffalo, NY 14202
716-847-7141 or 847-7142

RAPID RESPONSE

Specialized services for employers and workers in the event of a plant closing or mass layoff.

Contact: **Early Warning Notification Unit**
NYS Department of Labor
Room 266; Building 12
State Office Building Campus
Albany, NY 12240
1-800-548-1158

TRAINING GRANTS

NYS Department of Labor and Workforce Investment Boards (WIB) offer training grants to businesses to upgrade the skills of incumbent workers.

Contact:
NYS DOL - 716-851-2750 - Carolyn Bright
Allegany WIB- 585-268-9237 - Jerry Garmon
Cattaraugus WIB – 716 372-4433 – Meme Yanetsko
Chautauqua WIB – 716-661-9553 – Lori Jafarjian Erie
WIB – 716- 819-9845 – Gene Bagen Niagara

WIB – 716-278-8109 – Business Services Unit

LAYOFF TRANSITION ASSISTANCE

Employees affected by layoffs within New York are encouraged to acquire information concerning re-employment services available. Workforce Development services are co-located at all of the local One Stop Centers and DOL sites to provide employment referral, job search advisement, resume development assistance, career counseling, labor market information, and possible retraining enrollment.

Contact: NYS Labor
716-851-2750

OSHA CONSULTATION

On-site occupational safety and health consultations, information on compliance with OSHA standards, assistance with hazard elimination.

Contact: OSHA Consultation - 7C1 Program
NYS Department of Labor
65 Court St.; Room 401
Buffalo, NY 14202
716-847-7166

UNEMPLOYMENT INSURANCE

The Unemployment Insurance Division administers the State UI law including both the UI benefit payment program and the unemployment tax program.

Contact:

Experience Rating Charges – 518-457-2635
Employer Account Questions – 1-888-899-8810
Suspected Fraud – 1-888-598-2077
Wage reporting, withholding, forms, new hire notification, right to a hearing – 1-800-972-1233
Benefit eligibility of former employees –
Telephone Claims Center - 1-888-209-8124
General Employer inquiries- 518-457-9000
Shared Work is a voluntary program that provides employers facing a temporary decline in business with an alternative to layoffs. (518) 457-5807

OTHER BUSINESS CONTACTS:

Allegany County IDA – 585-268-9222
Cattaraugus County IDA – 716-699-2005
Chautauqua County IDA – 716-664-3262
Erie County Industrial Development –
716-856-6525
Niagara County Center for Industrial Development
716-298-8050
New York Power Authority –
Power for Jobs Program – 1-888-562-7697
USDOL Family Medical Leave Act –716-551-4891
NYS Workers Compensation – 716-842-2166
Federal Bonding Program – 716-851-2661
New York State Department of Taxation and
Finance – 716-855-5302
National Fuel Gas -716-857-7564

EMPIRE STATE DEVELOPMENT

Provides access to all business development programs of New York State including financing, training, export assistance, infrastructure improvements, government contract procurement, community revitalization and assistance to minority and women-owned business. ESD also provides assistance to targeted industrial sectors and provides regional waterfront planning and development

Contact: Empire State Development
95 Perry Street- Suite 500
Buffalo, NY 14203
716-846-8200

Specific programs:

Economic Development Fund (EDF)- grants/loans for interest subsidies, infrastructure and training.

Jobs Now – similar to EDF, but more flexible; only for companies creating 200 or more jobs.

Job Development Authority (JDA) – fixed and variable rate direct term loans.

Linked Deposit Program- provides an interest break on first two years of loan with banks that have State deposits; up to \$500,000 and 500 employees.

NYS EMPIRE ZONES PROGRAM

Certified businesses located within an EZ are eligible to receive significant tax credits and benefits. If your business is located in an EZ, or is interested in locating in an EZ, please contact your local Zone Coordinator:

Dunkirk (Sheridan) - 366-2334 Patrick Stokes
Jamestown- 483-7773- Greg Lindquist
Friendship – 585-973-2322- Wendall Brown
Cattaraugus- 372-4433- Meme Yanetsko
Buffalo- 842-6923- Geraldine Ford
Lackawanna-827-6421- Ralph Miranda
Tonawanda- 871-8072 Bob Dimmig
Niagara Falls- 286-8830 Clara Dunn

Certification of employees in newly created jobs for Empire Zone businesses for wage tax credits. Recruitment assistance to Zone employers seeking qualified workers.

Contact: Business Services Unit
NYS Department of Labor
290 Main St.
Buffalo, NY 14202
851-2750

Renewal Community (RC)

Business that are creating new jobs and making an investment in your business, located in targeted census tracts, may be eligible for federal tax credits.
Jamestown- 716- 483-7667
Niagara Falls - Community Development –
716- 286-8842.
City of Buffalo/Lackawanna – 716-851-5468